



Softworks

Works for your workforce!

CJ Sheeran makes employee Time & Attendance management easier with Softworks

Case Study

CJ Sheeran is Ireland's largest manufacturer of timber packaging and pallets. The company also produces a range of garden and farm timber products as well as the renowned ComfyBed® Equine Bedding product.

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The requirement - to reduce time consuming manual administration

CJ Sheeran went to market for a solution to manage employee Time & Attendance, Training and HR Management across their three companies. A key requirement was that the solution would enable them to eliminate the manual payroll calculations involved in weekly payroll for their 280 employees. The company already had a clocking system in place that recorded employee working hours. However, while the team at CJ Sheeran could generate reports on hours worked from the clocking system, they still needed to manually calculate payroll based on these reports. They felt there must be a way of automating the time-consuming manual calculations involved in payroll to free up resources to focus on other activities in this growing company.

Nicola Dunne, Group Assistant Management Accountant, CJ Sheeran explained:

“ Our clocking system had reporting features but outside of that there was a lot of manual work being done for payroll. We wanted to integrate the entire Time and Attendance process so that we had a link from clocking to our payroll package. ”

The solution

The company selected a cloud-based version of Softworks Workforce Management Solution with the following modules:

- Time and Attendance
- Clocking
- HR Management
- Skills and Training Management
- Payroll Integration
- Employee Self-Service

It was decided to prioritise the elimination of manual payroll calculations before rolling out other features of Softworks within the company. To achieve this, rosters were created in the Softworks system which allowed automatic calculation of hours for payroll based on clocking data. This eliminated the manual calculations previously needed for payroll creation. This information was then exported to the payroll system.

The benefit - time to spend on other priorities

Since introducing Softworks, the company no longer spends time manually calculating hours for payroll which has freed them up to spend time on other activities within this growing company.

Nicola Dunne, Group Assistant Management Accountant, CJ Sheeran explained:

“ Prior to Softworks we had to manually put hours into the payroll system and had to calculate basic and overtime hours. Softworks has greatly reduced the time needed for processing wages each week. In one area of the company it has halved the time we spend on payroll each week, it's fantastic. We now have time for other priorities. ”

Future plans

Now that the manual administration involved in calculating hours for payroll has been eliminated, CJ Sheeran has plans to start making use of the HR Management functionality contained within the Softworks system.

The company is also looking forward to rolling out the Softworks Employee Self-Service App to their employees. The App will allow employees to request annual leave and view leave balances, freeing managers from HR administration and giving employees in this thriving company greater visibility and control of their personal and leave information.

About Softworks

For over 30 years, Softworks has been helping organisations to manage the working day in a way that makes them more productive and profitable by adding value to their operations. Softworks helps organisations streamline processes, increase productivity and reduce costs through improved management, scheduling and utilisation of labour resources. Softworks offers reliable, easy to use, intuitive solutions for employee time and attendance, scheduling, flexible & remote working, HR, absence management and project tracking allowing organisations to drive efficiencies, better ensure compliance, reduce errors and improve reporting – all while promoting a safe and positive working environment for all employees.

For further information about Softworks solutions:

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